

Woodland Court

441 Switzer Drive Hinton, AB.

EXTRA GENERAL MEETING DRAFT MINUTES

Date: August 26, 2025
Time: 6:30 pm
Place: ZOOM Virtual Meeting

20. Order of business at corporation meetings.

The order of business in any properly convened meeting of the Corporation, unless altered by a majority of those in attendance who are entitled to vote, shall be as follows:

a. Call to order by the Chair John Ford at 6:40pm

b. Recording Secretary – Darcie Rea Hallmark Management Inc.

c. Approval of the Agenda.

Motion by Dan / Ginny to approve the agenda.
MSC carried unanimously.

d. Call the roll and certify proxies.

10 units in attendance either in person or by proxy are required to meet quorum.
Tonight, we have 10 units in attendance. The meeting can proceed.

e. Proof of notice of meeting. Ginny / Reg

Motion by Ginny / Reg to waive the notice of meeting.
MSC unanimously

f. Reading and disposal of the AGM minutes dated January 23, 2025.

Motion by John / Dan to approve the minutes dated January 23, 2025
MSC unanimously.

g. Adoption of the Corporations amended Standard Insurable Unit Description.

Motion by to adopt the revised SIUD as amended to read bath exhaust fan and to be registered at land titles.

Discussion: Owners are advised to be diligent in checking that all exhaust fans are properly vented. All renovations and improvements require Board approval.
MSC unanimously.

h. Election of members of the Board.

Up to three new members can be elected to the board this evening. Each member must be elected by a majority of those present and eligible to vote. The Chair called for nominations 3 times and the following accepted nomination.

Nikki Rainford, Brooke Miner, Holly Paradis

Motion to by Jane / Ginny to cease nominations.
MSC unanimously.

The following were elected with 2433 unit factor votes each.

The members of the Board of Directors for Woodland Court effective August 26, 2025 are Reg Cook, Dan Walker, Virginia Otto, John Ford, Nikki Rainford, Brooke Miner, Holly Paradis.

- i. Adjournment by John at 7:05 pm

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