The Owner's: Condominium Plan No. 752-0358
#51 - 441 Switzer Drive, Hinton, AB, T7V 1Z7

Greetings WLC Owners, **12-DEC-2019**

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At the time of the upcoming AGM we currently have one remaining board member carrying over for the 2nd year of the term . We have been calling for help with this issue for the last three AGM's. As a result of lack of interest by owners we have gone forward and are engaging a Property Management Firm. We are pleased that Hallmark Management of Edmonton has agreed to take us on as their client. However by law, we still need a board to make decisions, perform some minor tasks and direct management company. The cost for the property manager will be $50 additional per month, per unit, which will be added to your condo fees. The added $50 will begin April 1st 2020. We will also be going with a direct deposit system so we ask that you only send the January condo fee cheque at this time. We are hoping to have the direct deposit system in place by February. Once the system is in place any outstanding cheques we have received from owners will be destroyed or returned. As an option the management company my take possession of any cheques that have been submitted already and utilize them and then your unit is set up for the direct deposit system when they run out.

Currently 3 board members live out of town (Jasper and Edmonton), and it is necessary to have board members that live at WLC or at least in Hinton, who would be available to help from that end. Having eyes on scene is important.

It is important that the prospective members have access to and be somewhat computer fluent - email. The board is connected to a group e-mail to keep in the loop of what is going. Given that the property manager will now be handling the majority of tasks, the board meetings will be reduced to approximately one meeting every 2 months. The meetings will be basic and to primarily direct the management company. Other than that we will need local members to do weekly walk arounds etc. and report to the board of any maintenance concerns and otherwise.

I would urge the owners to consider that this investment, be it as their home or rental income take an active interest and partake in the decision making regarding the allocating operations at WLC.

We need people to step up to the board or there will be further complications.

If you are interested, please contact us by replying to this email. The board would work hard to bring new members up to speed with all matters involved to ensure the smooth transition.

Thank you for your consideration
Rita Hindle
President-2019

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Please address any issues in writing or preferably by email.

Woodland Court, The Owner's: Condominium Plan No. 752-0358
#51 - 441 Switzer Drive
Hinton, AB
T7V 1Z7 or by email to: **woodlandcourt441@gmail.com**

Condominium Board of Directors:

Rita Hindle	President	N/A	Vice President
Reg Cook	Secretary/Treasurer	Pat Kynock	Maintenance
Derek Chewka	Privacy Officer	Dan Walker	Board Member