WoodLand Court

The Owner's: Condominium Plan No. 752-0358
#51 - 441 Switzer Drive, Hinton, AB, T7V 1Z7

Greetings WLC Owners, **News Letter Sept 2016**

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There is a new Mail Box - WLC #51 attached to the maintenance shed. If you have concerns or comments you may drop us a letter at this mail box and save yourself a stamp. The box will be checked on a regular basis. However please do not send any mail of value, condo cheques etc. thru this box.

Soffit project has been delayed a bit due to all the rain. We don't want to take any chances of the lift damaging the grass. Still in progress; some units have been completed.

An ongoing issue - Owners who rent out their unit, we need the e-mail addresses / contact info of the tenants to pass on important messages on and keep them in the loop, IE; Snow removal notices, ongoing projects, parking concerns, etc. and issues such as complaint management. Also we could extend a welcome to the neighborhood letter to them as well as to new owners.

Currently there are over half of the condo's that are rental units and this information is not getting to the occupants. Please cooperate and if you have not done so, return the registration forms with current information. We also need the same information from owner occupied units, current contact information for owners who rent there units, so owners, please do the same. We have very poor compliance in returning of these necessary documents so far, despite several requests. This is a requirement; Schedule "B" Bylaw 15 (a), 15 (b). Information needs to be updated every time there is a tenant change - it is the owners responsibility.

Additional information to the news letter can be added on request as well; someone might be having a yard sale, looking for a carpenter or Handyman, etc. or offering similar services or other announcements.

On a positive note it has been six weeks since we have had any complaints regarding folks not cleaning up after their dogs and we all appreciate the new team effort.

The purpose of the newsletter is to build a community spirit as well as keep folks in the loop. People wishing to be more abreast as to what is going on at WLC are welcome to sit in on board meetings. This includes tenants as well as owners. If any one would like to attend a general meeting, pls notify the condo board before hand in order to ensure adequate seating.

Summer kept our maintenance coordinator Pat quite busy overseeing the projects we took under way as well as a few unforeseen calamities she had to deal with. Kudos to Pat.

As of the next AGM meeting the condo board will be seeking new members. They will be looking for nominee's and volunteers; free thinking, independent, open minded people with good work ethic, good personal skills, good leadership qualities - and willing to volunteer a little of thier time.

As all board positions are volunteer it would be nice to have some cooperation on this.

Attached: Registration Forms

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General Meeting (monthly)

The next general meeting is scheduled for 21 Sept 2016 @ 6:30 pm ,
Location: Coldwell Banker Realty Office Boardroom.

Sept-2016 General Meeting Agenda;

Call to Order
Approval of Agenda
Approval of minutes Jun, 2016
Treasurer Report
Admin Report.
Maintenance Report:
Old Business:
Maintenance Priority List.
New Business:
Email Correspondence.
Round Table
Meeting Adjourned
Next meeting.

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Please address any issues in writing or preferably by email.

Woodland Court The Owner's: Condominium Plan 752-0358
#51 - 441 Switzer Drive
Hinton, AB
T7V 1Z7 or by email to: **woodlandcourt441@gmail.com**

Condominium Board of Directors;

Rita Hindle	780-852-4743	President	Melissa Hicks	780-223-2225	Secretary
Danielle Kopp	780-803-7069	Treasurer	Pat Kynock	780-817-2445	Maintenance